

EXHIBITION PROCEDURES/GENERAL QUERY
THE WOODBURY PUBLIC LIBRARY COMMUNITY STUDIO
269 Main Street South, Woodbury, CT 06798
203-263-3502

www.woodburylibraryct.org

The Woodbury Public Library is a municipal library. The Gallery is located in the Community Studio of the Library. The Community Studio functions not only as an art gallery but as a space for concerts, lectures and movies as well as children's programs. Exhibitions are selected to provide variety, quality and public interest throughout the year. The Exhibition Committee of the Woodbury Public Library Community Studio and Gallery will consider applications on the following terms:

Artists may provide their website address, assuming there is a resume and broad selection of current and past work. However, if the artist does not have a website address, a minimum of four (4) jpeg images of work with dates, dimensions and medium indicated will be considered. Consideration of each applicant will take place by the jury. No giclee prints will be admitted.

After review, the committee will either send you a complete list of guidelines outlining the artist's responsibilities for exhibit, or a letter informing the artist otherwise. The following includes some information from that list:

- a. Artists provide and mail their own announcements/invitations (postcards) at least 3 weeks prior to the opening. Announcements must be cleared with the Exhibition Committee before being printed. The Library will place press releases in local papers, add exhibit to calendar and email blast the event.
- b. The artist is responsible for the opening reception refreshments along with set-up.
- c. Selection of work and hanging is subject to the approval of the Exhibition Committee. Committee Members are available to assist the artist and answer any questions.

Contact: Marla Martin 203-263-3502, email: mmartin@biblio.org

THE WOODBURY PUBLIC LIBRARY COMMUNITY STUDIO HOURS
MONDAY: 10 – 5; TUESDAY: 10 – 9; WEDNESDAY: 10 -5; THURSDAY: 10 – 9; FRIDAY: 10 -5;
SATURDAY 10 – 5; SUNDAY; 1 – 5 (Closed Memorial Day – Columbus Day)

Approved by Library Board of Trustees
January 22, 2019